



WINDHAM SCHOOL
DISTRICT

NUMBER: SD-09.19
DATE: August 18, 2009
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SUPERSEDES: NONE

SUPERINTENDENT DIRECTIVE

SUBJECT: CLASS-SIZE REQUIREMENTS

AUTHORITY: Texas Education Code, Chapter 19; WBP-03.02, “Windham School District Superintendent Responsibilities and Authority”

APPLICABILITY: Windham School District (WSD or district)

POLICY:

Windham School District shall establish class-size requirements based on sound instructional practices. Minimum and maximum enrollment requirements shall be designed to enable students to derive optimal educational benefit from each educational program.

PROCEDURES:

- I. Class-Size Requirements
 - A. Class size is determined by the average daily enrollment for each month.
 - B. The campus shall maintain at least the minimum enrollment and not exceed the maximum enrollment for each class, as defined in OP-09.19, based on class type.
 - C. Classes with combined student types (dual rosters) shall maintain enrollment consistent with lowest student enrollment requirements.
- II. Class-Size Waivers
 - A. All class-size waiver requests shall be submitted to the Division of Operational Support.
 - B. Class-size waivers must be requested or renewed at the beginning of each school year, unless otherwise stated.

Debbie Roberts, Superintendent
Windham School District