

Windham School District subscribes to the proposition that all persons are, unless otherwise specifically provided by law, at all times entitled to full and complete information regarding the affairs of government and the official actions of those who represent them as public officials and employees.

Public Information

All information collected, assembled, or maintained by Windham School District pursuant to law or in connection with the transaction of official business is public information and available to the public during normal business hours.

Information Not Available to the Public

The following information is not public information under the terms of the Open Records Act: (See Sec. 3 of the Act attached hereto.) Interpretation of Sec. 11:

- (a) Student educational records are not public information and are not available to everyone.
- (b) Student educational records are available upon request to:
 - 1. Windham education personnel and TDCJ administrative personnel.
 - 2. The inmate student involved by written request.
 - 3. Designee of the inmate student by student's written request.

The Superintendent may designate as agent a person as Custodian of Records who shall see that the public records are made available to the public when requested.